



## VENDOR APPLICATION - ART

### Vendor Information

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

### Description of Art to be sold:

### Fees

**10'x10' space \$150** (includes 3 general admission to the festival)

Payment is required at the time of application. No space will be reserved until payment is received. Space will not be assigned until a complete application is received, processed, and approved by Acadia Music Fest. Special requests must be indicated in writing on this application.

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**Method of Payment:** Check      Cash      Money Order      Credit Card  
Check or Money Order make payable to: **Ben Meyer Foundation**

NAME ON CARD \_\_\_\_\_ CARD# \_\_\_\_\_

EXPIRATION \_\_\_\_\_ CODE \_\_\_\_\_ BILLING ZIP CODE \_\_\_\_\_ Total \$ \_\_\_\_\_

*The issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such total (together with any other charged due thereon) subject to and in accordance with the agreement governing the use of such card.*

Signature required for credit card payment

Date

\_\_\_\_\_

\_\_\_\_\_

**APPLICATION DEADLINE: September 15, 2023**

Questions? 985-492-0017 or [acadiamusicfest@yahoo.com](mailto:acadiamusicfest@yahoo.com)

# Acadia Music Fest Art Market Terms & Regulations

**PLEASE KEEP A COPY OF THESE REGULATIONS FOR YOUR REFERENCE**

Acadia Music Fest (AMF) is held by, and for the benefit of Ben Meyer Foundation and governed by its Board of Directors that have complete and final authority over Acadia Music Fest Art Market. AMF may immediately, or at any time, remove, reject, or disqualify any vendor for any reason which violates the best interest of the festival, including but not limited to failure to comply with product regulations.

- 1. Booth:** \$150 for a 10'x10' space in the grassy area designed for "Art Market". You must provide your own tent that is required to be either staked or weighted along with your own tables, chairs, supplies and anything else you may need. You may purchase an additional space if desired. *You are also to provide your own source of power.* If using a generator, please have ample gasoline. You are **not** allowed to plug into the light towers as your source of power. If found, it will be unplugged and not notified. If you have any questions or concerns on this matter, please call us to discuss.
- 2. Rules and Regulations:** Payment must accompany the application and an approved application is a commitment to show. **NO REFUNDS** will be given for cancellation or no-show by the vendor. Booth fees for denied applications will be refunded. Spaces are non-transferable. Subletting is prohibited unless preapproved and multiple spaces may be requested but are not guaranteed.
- 3. Show Date & Time:** Acadia Music Fest will be held Saturday, October 28, 2023, at Acadia Plantation Town Center in Thibodaux. Gates open at 12:00p to the public.
- 4. Inclement Weather:** In the event of inclement weather day of the event, AMF reserves the right to decide whether or not to cancel the show, but our policy is to **PROCEED IN RAIN OR SUNSHINE**. By agreeing to these terms, you are agreeing to set up & run your booth. Come prepared for rain and wind. Vendors are responsible for providing hay, plywood, cardboard, or other items to keep booths dry.
- 5. Vendor Check-in:** Vendors may check-in two weeks before the event to receive registration packets with vendor badges, parking passes, booth assignments, and other information. You will be given a maximum of THREE (3) complimentary general admission tickets for booth workers. Any additional tickets will need to be purchased at normal event rate.
- 6. Setup and Unloading Vendors:**
  - A.** We **strongly** encourage and prefer you to set up your booth on Friday, October 27 to avoid dilemmas on festival day. Overnight security will again be provided. Set-up must be completed by 10:00am on Saturday.
  - B.** Vendors may not block aisles or roadways for extended periods of time and should be courteous to other vendors. Drive slowly; be courteous and mindful of pedestrians! You must be set up by 10:00am so no unforeseen dilemmas occur at opening time.
  - C.** Vehicles can be driven up to booths only if the grounds are dry, and AMF has deemed it safe. If grounds are too wet to drive on, AMF will put signs up to notify vendors as they arrive. If there is a lot of rain before the show, be prepared to carry your items to your booth. Bring carts etc. so you may do so. Again, you will need to be set up by 10:00am with all vehicles removed from festival grounds. Doors open at 12:00pm.
- 7. Day of Event:** Acadia Music Fest Art Market will end at 7:00pm on festival day if you choose to do so. **Displays cannot begin tear down before 7:00pm on Saturday.** You will be allowed to re-enter after you have closed your booth to enjoy Acadia Music Fest. It is also fine if you choose to leave your booth up for a longer time to sell to the night crowd. Please supply your own lighting and power. *Do not plug into light towers.* If found, it will be unplugged immediately.

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- 8. Removal:** All vendors must be completely removed Sunday, October 29<sup>th</sup>. This includes tents, trash, and vehicles.
- 9. Parking:** There will be a designated area for vendor parking behind the Acadia Music Fest Art Market area. Vendor parking is limited to one vehicle and one trailer per booth. All vehicles and trailers must display parking passes issued at check-in. Unmarked vehicles and trailers will be towed. There will be security at this entrance to ensure it is vendor-only parking.
- 10. Displays:** All items must be original and/or handmade. All displays are outdoors in the grass and the show is held rain or shine. Vendors must be prepared for any kind of weather and are responsible for tents, tarps, tables, chairs, and all other display equipment. Electricity is not provided but personal generators are allowed if needed.
- 11. Trash:** Trash cans will be provided throughout the Acadia Music Fest Art Market. Please do not leave trash around your booth.
- 12. Wristbands:** All Vendors must proceed to entry gate to receive their wristband. Everyone on the festival grounds MUST have a wristband, therefore if there will be more than 3 booth workers, they must pay general admission fees at the gate. You will be given a maximum of THREE (3) complimentary general admission tickets for booth workers. Vendor is responsible for distributing tickets to all booth workers before gate opens.
- 13. Tax & Sales Rules:** All Vendors must collect **sales tax of 9.80%** (Louisiana State 4.45%, City of Thibodaux 5.35%) and remit payment to the state and parish tax offices. Forms will be in the registration package at check-in for your convenience.
- 14. SLANDER:** Acadia Music Fest will not tolerate slander on social media, Blogs, In-Person or of any kind. Slandering AMF will result in immediate removal from the current show & any future shows. If you have a grievance, we are happy to meet with you to discuss.
- 15. Vendors are prohibited from selling or distributing Food or Drinks unless approved.** Acadia Music Fest Food Court has food vendors prepared to sell food and drinks. Certain exclusions may apply.
- 16. Special Interest Groups:** Groups or persons seeking to promote political expression, social commentary, or special interests are prohibited from the Acadia Music Fest grounds unless such groups or persons have been accepted as qualified vendors subject to the same rules, qualifications, and requirements as other applicants.

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**Vendor Agreement Statement:**

I hereby signify that the above information is complete and accurate and that I accept and agree to abide by the terms of this application and the Acadia Music Fest Art Market regulations which I have read and understand. I understand that once accepted no refunds will be made for cancellation by the vendor. I agree that Acadia Music Fest may immediately, or at any time, remove, reject, or disqualify any vendor for any reason which violates the best interest of the show, including but not limited to failure to comply with product regulations.

\_\_\_\_\_

Name

\_\_\_\_\_

Date

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